Slips and Trips

Slips and Trips are the biggest cause of accidents in any business.

Safety point	Why?	What do you do?
Floors, walkways and traffic routes should be constructed of suitable materials and well maintained. For example if the floor is likely to get wet, then suitable slip resistant flooring should be used.	Unsuitable, uneven or damaged floor surfaces can cause staff and members of the public to slip or trip causing injury.	Floors and walkways are checked by: Floors and walkways are checked every:
Floors, walkways and traffic routes should be kept clear, and free from obstruction.	People can fall over boxes or trip on trailing cables.	Damage, trip hazards and poor housekeeping should be reported to:
Spillages should be cleaned up immediately and staff should know what to do when spillages happen.	People can slip and injure themselves on wet and slippery floors.	Our procedure for dealing with spillages is:
Floors should be cleaned with the correct materials and equipment.	Using the wrong cleaning materials can cause the floor to become more slippery or damage the floor.	Our materials and where they should be used are listed on the next page.
Staff should wear suitable footwear depending on what their job involves.	Staff working in areas where the floor cannot be kept dry are more likely to slip and should wear slip resistant footwear. If provided with non slip footwear staff should make sure they wear it.	Our policy on footwear is:

Using cleaning materials

Cleaning materials	Areas to use them